

## MINUTES OF CHRISTLETON PARISH COUNCIL ORDINARY MEETING

### INCORPORATING KING GEORGE'S TRUST

Held on Tuesday date: 7<sup>th</sup> February 2023

At Christleton Methodist Church Hall

#### SIGNED

**Present** Cllr Luke Henley (Chairman) Susan Robson, Janet Brown, John Beckitt, Elizabeth Inall, Peter Tonge, & Graham Ranger

In Attendance: CWAC Cllr Stuart Parker, Sue Thwaite (Clerk) & 4 members of the public

Cllrs Damian Murphy (holiday) Lauren Buckley (work) & Kate Sinclair (illness)

#### **Apologies:**

#### **Declaration of Disclosable Pecuniary Interests**

1. There were not declarations at this meeting

#### **Minutes of the last Meeting**

2. The Minutes of the Ordinary Parish Council Meeting held on Tuesday date: 10<sup>th</sup> January 2023 were approved and signed as a true and correct record.

#### **Public Forum**

3. Two members of the public attended to bring to the attention of the meeting their dissatisfaction with the A41 bus service for Christleton highlighting a number of shortcomings.
4. They were advised to write formally to the Parish Council with their concerns who would then write to the bus company concerned in support of the residents' complaints.

#### **Planning**

##### Planning Applications

5. A list of planning applications previously circulated to all councillors was considered, comments noted by the Clerk for submission to CWAC Planning Authority, all comments can be viewed on CWAC website

##### Planning Application 2222/04669/TPO

6. The Parish Council will submit comments opposing the removal of the Oak Tree in question on this planning application.

##### Update on UOL Development

7. The demolition work is now complete, the civil construction works installing roads and drains to start in the spring as well as the housing development when roads and drains are in. Listed building conversion has started and new office building will also start in the spring.
8. All traffic issues raise to date have been dealt with promptly and professionally by the developer and builder. Rapid action has been possible wherever photographic evidence of any vehicular or any other issue has been made available.
9. Concerns were raised regarding the removal of all the fruit trees from the walled garden, which when plans were submitted showed that some of the trees would be retained. Disappointment was expressed with the developer and it was agreed that the Parish Council would write to request some commitment that they will, when landscaping the walled garden, re-instate some local and heritage variety fruit trees and some espalier fruit trees on the south facing wall.

**Action:** Cllr Tonge will action this item.

#### Update on Beechmoor community Liaison Group

10. Awaiting the appointment of the developer's Quantity Surveyor so that an estimated cost for resurfacing the Canal footpath can be used with the developer making a contribution
11. Constructions has now started on this development. We have requested a site contact name to whom issues can reported should any problems arise.

#### Report on Manor Bridge Ltd

12. Councillors Beckitt, Henley and Ranger reported on a meeting they had had with the Directors of Manor Bridge Limited. After discussions, the Parish Council appointed a working group consisting of Cllrs Henley, Beckitt, Ranger, Tonge & Robson to take the matter forward.

### **Traffic & Road Safety**

#### Update on Highway Issues

13. Plough Lane Junction: The speed assessments on each of the arms of the junction have been carried out but we have not had any feedback to date.
14. Our proposals for access to the junction to have flashing light signals were not include in their response to the petition but there is a meeting coming up towards the end of April, when it is felt that CWAC will support the installation of flashing signs on the approach to the junction from the Cheshire View and from Christleton. It was also highlighted the need for more road markings.

**Action:** Cllr Beckitt will look into the various types of flashing signs available to bring back to the next meeting.

15. Active Travel in SE Chester (ATFEST) – This is a fun and informative event to encourage travel in all its forms, to multi-generational participants. Local residents will be encouraged to walk, cycle or wheel into Chester from home for journeys from 1 – 3 miles. This will also help participants in finding the best routes into the city. Working closely with local schools to their commitment to support the event. To learn more visit the [atfest website](#). They are also looking for volunteers to take groups of people into Chester to use the cycle paths.

**Action:** Cllr Tonge has volunteered.

#### Cycle Racks

16. Thanks were expressed to Chester Cycling Campaign for their generous gift of 3 cycle racks now installed in the Parish Hall carpark for use by their patrons and the general public and to CWAC Cllrs Stuart Parker & Mark Williams for funding the installation of the cycle racks.
17. A further 8 cycle racks are to be installed in the village 1 by the Ring-o- Bells 3 at the Primary School and 4 by Little Heath Play Area. These are due to be installed by CWAC Highways during February.

#### Rowton Bridge Road Vehicle Activated Sign

18. This matter was originally discussed in 2019 when the cost estimate was £4,600 with the Parish Council being liable for 50% the cost (£2,300). We have now received a revised cost estimate of £9,159.21 of which the Parish Council would be liable for 50% of the cost of £4,579.61.
19. Following further consideration and discussion it was:

**Resolved:** Cllr Robson proposed and Cllr Tonge seconded that we do not proceed currently with this proposal but may be revisit it in the future. This was carried by 3 for and 4 abstentions

Speedwatch Update

20. Issue of speeding construction vehicles in the village have been referred onto the Developer who has taken immediate action with the companies concerned. This matter will continue to be monitored.

Update on ISTT

21. Nothing to report at this meeting.

Update on Air Quality

22. Nothing to report at this meeting

**KING GEORGE'S TRUST ITEMS**

To approve expenditure for date:

23. The expenditure set out in Appendix 1 was pre-approved – there was no expenditure this month

Update on progress with LHPA re-furbishment project

24. Notes from a meeting with the Clerk and Cllrs Inall & Robson were circulated to the meeting which included looking at various funding sources, a draft letter to send to a list of potential contributors for financial assistance.
25. To look into leafleting the village, organising a village event to display the plans and secure venue for the event.

**Action:** To contact CWAC Landscape Officer seek advice on moving the project forward and how much assistance he is able to give the Council in this matter – Clerk to action this matter.

To discuss maintenance inspection proposals

26. Two options to have regular play area inspections, on top of the weekly ones carried out by Councillors were discussed and it was:

**Resolved:**

- I. To appoint Gt Boughton Parish Council's Maintenance Officer, who is RoSPA trained to carry out monthly inspections of the play area and issue a monthly report.
- II. To appoint Winsford Town Council Maintenance Officer to carry out annual inspections and to carry out any equipment repairs when required. This was unanimously agreed.

**Action:** The Clerk to confirm these decisions to both parties.

Cutting schedule for First Field

27. Quotations for the contract for mowing KGF First Field were sought from Countrywide Grounds Maintenance Ltd and Groundforce Landscapes Ltd (the Sports Club are unable to assist this year due to mower breakdown not yet replaced).

28. Following discussion, it was:

**Resolved:** To appoint Groundforce Landscapes Ltd the contract for the sum of £800 + VAT to carry out fortnightly cuts from March to October 2023

Play area inspection report for date:

29. There were no issues reported this month

## **ALLOTMENTS**

### To receive report from Allotment Group

30. There was nothing to report this month

## **Finance**

### To approve expenditure for date: February 2023

31. The expenditure set out in Appendix 2 was approved:

## **Christleton Schools**

### Update from Christleton High School

32. There was nothing report at this meeting.

### To discuss arranging Liaison Meeting with Headteacher

33. A meeting between the Liaison Group and the Headteacher of the High School will be arranged and subjects for the agenda were agreed
34. The Headteacher will be contacted with some suggested dates for the meeting.

**Action:** The Clerk to action this item.

### Update from Christleton Primary School

35. Photographic evidence of the problems on Style Pathway will be escalated to CWAC Highways.

## **Monthly Inspection Report**

### Capesthorpe Road Community Orchard

36. All the fruit trees have now been pruned back.

### Report on Orchard tree pruning

37. It was reported that a number of field maple trees were overhanging the orchard and were in need of attention to avoid any further encroachment on the fruit trees.
38. It was agreed to get quotations from tree surgeons to coppice the three field maples in question.

**Action:** The Clerk to obtain quotations from 3 tree surgeons to carry out the necessary works.

## **Planit Update**

### Planit Update

39. There was nothing to report at this meeting

## **Action Items**

### PROW Update

40. Seven weeks have transpired since the Planning Inspectorate decision that the outstanding applications lodged with CWAC have to be completed by September 2023.
41. The Parish Council will continue to pressurize CWAC on this matter.

### NEIGHBOURHOOD PLANNING PROJECT

42. There was nothing to report at this meeting.

### Update on transfer of Little Heath Highway Maintenance Deed

43. The letter from the Parish Council requesting the transfer of the Maintenance Deed has been submitted to CWAC Planning and we are now waiting their response.

To agree to adopt Personal Data complaints Policy

44. Following discussion, it was:

**Resolved:** To adopt the Data Protection Act 2018 Personal Data Complaints Policy, this was agreed unanimously.

Update on Heritage Trail project

45. Cllr Robson displayed the latest version of the Coronation Heritage Trail document; the route has been agreed and when any amendments have been made a price for printing the document will be sought.

46. The buildings for a Blue Plaque have been agreed and residents' permission sought and approved. A price for the Blue Plaques is also being investigated.

**Action:** Cllr Robson will report further at the next meeting.

To consider sending delegate to attend Town & Parish Council Conference 2023

47. Cllr John Beckett will represent the Parish Council at this event.

To nominate representative to attend the Pit Group AGM

48. Cllr Graham Ranger will represent the Parish Council at this meeting.

To confirm date of Annual Parish Council Meeting in May

49. Enquiries will be made to ascertain if the Methodist Church Hall is available to hold the Annual Parish Meeting on Wednesday, 17<sup>th</sup> May 2023 by the Clerk.

**Information Correspondence**

50. A full list of correspondence received as per attachment with the agenda was distributed to the Councillors prior to this meeting.

**Information Only Items**

51. Invitation to nominate someone to attend the Buckingham Palace Garden Party on 9<sup>th</sup> May, 2023

52. Request for information to be published on CPC Website regarding new Highway Code rules.

Meeting closed at: 10.05

Dates of the next meeting: 7<sup>th</sup> March 2023

CPC: 07/02/2023

## APPENDIX 2 FINANCE

ORGANISATION	£	Act
Sue Thwaite – Clerk Expenses - January 2023	70.55	LGA 1972 – Sec 112
Bewcraft Signs Ltd – New fishing signs for The Pit	777.60	
Microsoft Office 365 monthly subscription (Sue Thwaite)	76.08	LGA 1972 – Sec 112
FPL Contractors Ltd – installation of bike stands at Parish Hall	480.00	
Kathryn Lowe – Pruning fruit trees at Capesthorpe Road Orchard	100.00	Open Spaces Act 1906
Sue Thwaite Clerk – Salary and add hours for January 2023	882.99	LGA 1972 – Sec 111
Derek Garner – Village Asst Pay & expenses January 2023	34.62	LGA 1972 – Sec 112
HMRC – PAYE & NICS for January 2023	276.92	LGA 1972 – Sec 2
Christleton Methodist Church – Room Hire February 2023	36.00	LGA 1972 – Sec 111
<b>INCOME – Bank interest</b>	<b>96.28</b>	
<b>Bank Balances – @ 22/02/2023</b>		
H/I Account	129,172.83	
Current A/C	100.51	
Dredging A/C	14085.19	