

MINUTES OF CHRISTLETON PARISH COUNCIL ORDINARY MEETING

INCORPORATING KING GEORGE'S TRUST

Held on Tuesday 4th April 2023

At Christleton Methodist Church Hall

UNSIGNED

Present Cllr Luke Henley (Chairman) Susan Robson, Janet Brown, Kate Sinclair, John Beckitt, Elizabeth Inall, Peter Tonge, Graham Ranger & Lauren Buckley

In Attendance: CWAC Cllr Stuart Parker, Sue Thwaite (Clerk) and 3 members of the public

Apologies: There were no apologies

Declaration of Disclosable Pecuniary Interests

1. There were no declarations made at this meeting

Minutes of the last Meeting

2. The Minutes of the Ordinary Parish Council Meeting held on Tuesday 7th March 2023 were approved and signed as a true and correct record.

Public Forum

3. A request from a member of the public for information from the Parish Council on the proposed major housing development and new high school Manor Farm site.
4. They raised a number of concerns regarding this proposal, which included process overview, development timelines, traffic management, Air Quality, Health & Safety and impact on surrounding properties
5. The Parish Council confirmed that they have concerns that this development would be in Green Belt and very special circumstances have to be met to offset any damage to Green Belt land.
6. The Parish Council has been in dialogue with Manor Bridge Ltd and has raised a number of issues and put forward a number of proposals to them. It has also been pointed out that the provision of safe and timely cycling, walking and vehicular access on to the A41, across the A41 and off the A41 is essential. As the A41 currently has slow or stationary traffic at school arrival and leaving times it is not clear to the Parish Council that the A41 can accommodate the peak flows of a High School without major delays to commuters, teachers and schoolchildren. Therefore, the Parish Council pointed out to Manor Bridge that it is not clear that a new school and a major housing development on Manor Farm site is viable.
7. The resident has been collating congestion data on the A41 and will share this with the Parish Council in due course.

Planning

Planning Applications

8. A list of planning applications previously circulated to all councillors was considered, comments noted by the Clerk for submission to CWAC Planning Authority, all comments can be viewed on CWAC website

Update on UOL Development

9. There was nothing to report at this meeting

Update on Beechmoor community Liaison Group

10. Cllr Beckitt attended the first Community Liaison meeting which was attended by Retirement Villages representatives from Marketing, Sales, Construction, Gt Boughton Parish Council and two residents.
11. Retirement Villages confirmed that they have 16 developments currently and are planning another 40 within the next 10 years.
12. The name for the development was raised and members were asked for suggestion to be put forward, following discussion the suggestions from Christleton PC were Bewley's, Beechmoor, Abbots Well Gardens or High Peachfields.
13. The developer is also wanting to engage with local organisations and groups to find out if there were any sponsorship or partnership opportunities in the community. It was suggested that Boughton Heath Allotment Colony, the Primary School and the High School would be good initial candidates.

Action: Cllr Tonge, the Council's Allotment Officer would liaise with Gt Boughton Allotment Association on this matter.

Report on Manor Bridge Ltd

14. Following a meeting on 21st March a draft letter was circulated to all members for approval prior to forwarding to Manor Bridge Ltd
15. Concerns regarding the number of carparking spaces within the Christleton village were voiced and it was confirmed that this issue is addressed within the response to the promoter.

Resolved: The letter was approved and this will be forwarded to Manor Bridge Ltd for their attention.

Action: The Clerk to action this item.

Re: PR2-23 Permitted development Rights Response

16. A document submitted from National Association of Local Councils setting out their response to the DLUHC Permitted Development Consultation to be considered by Parish Councils, following a discussion it was:

Resolved: Christleton Parish Council fully supported the NALC response to this consultation.

Action: The Clerk to forward on this decision to NALC.

Traffic & Road Safety

Update on Highway Issues

17. Plough Lane Junction: These improvements are delayed as CWAC are awaiting pricing data from the newly appointed contractor.
The Police have indicated that they have no objection to the amendment of the scheme to reduce Plough Lane West's approach to the crossroads to 30 mph.
18. Cycle Racks: There has now been a total 12 bike racks installed in various locations in the Village and the Parish Council wished to express their grateful thanks to CWAC Councillors Stuart Parker and Mark Williams for their generous financial support from their Member's Budget which covered the cost of these projects, it is greatly appreciated.
19. An issue regarding the new Costa Coffee outlet on the A41 was raised with regard to lack of bike racks, which were part of the planning application but have not been installed.
20. It was agreed that this matter be raised with CWAC Planning as a possible enforcement issue.
Action: The Clerk to raise this issue with CWAC.
21. There was also concern regarding the amount of litter being generated since the facility opened and this matter will be monitored over the next few weeks, and if it continues then the Parish Council will consider what appropriate action needs to be taken.

22. Little Heath Road: Following a recent speed limit assessment by CWAC Highways on Little Heath Road at the request of the Parish Council, to reduce the speed limit from 40mph to 30mph, based on the evidence presented it was found that Highways technical guidance would not support the change.

Speedwatch Update

23. There was nothing to report at this meeting.

Update on ISTTF

24. A meeting to discuss this matter was cancelled and will not take place in May 2023

Update on Air Quality

25. The National Consultation on environmental targets was published at the end of December, and in light of the data included in the report it was agreed that Cllr Beckitt would arrange to meet with the Air Quality Manager from CWAC to discuss these finding.

KING GEORGE'S TRUST ITEMS

To approve expenditure for date:

26. The expenditure set out in Appendix 1 was pre-approved.

End of year financial check

27. The end of year financial check was approved unanimously.

Update on progress with LHPA re-furbishment project

28. A recent meeting with a CWAC Officer and the KGF Development Group indicated a number of funding sources that could be explored.
29. To engender as much public support as possible a number of ideas were discussed and a short questionnaire has been produced to be used to canvass visitors to the play area asking for their support with the refurbishment plans.
30. A further meeting is scheduled later in April to finalise the leaflets, display material, dates for displays and letters to be sent out to various organisations and individuals confirming support and possible financial contributions for the project.

Action: KGF Group to action this matter.

Play area inspection report for date: March 2023

31. There was a number of small issues highlighted and the play bark and sand were getting low and would need topping up in the near future. Also, it was agreed to look into finding some caps to go on the top of the wooden post.

Action: The Clerk to investigate these matters.

ALLOTMENTS

To receive report from Allotment Group

32. A recent plot inspection highlighted a number of plots as having little or no cultivations for many months, letters requesting that this matter be addressed would be forwarded to the relevant tenants.
33. The reminders for the next years rent have been sent out, there are currently 4 people on the waiting list.
34. The end of the year financial showed the allotment had just over £6000 to carry over to the next financial year.
35. Cllr Peter Tonge will attend the AGM of Boughton Heath Allotment Association on Saturday 15th April, 2023.

Finance

To approve expenditure for date:

36. The expenditure set out in Appendix 2 was approved:

To approve expenditure for May 2023 – meeting delayed due the local elections.

37. It was agreed that two meeting will be held in May – the Ordinary Parish Council meeting would be held on Tuesday 2nd May, 2023 – which is prior to the Local Elections and the Annual Parish Council Meeting would be held on Wednesday 17th May 2023 when the newly elected councillors would take up office.
38. Therefore, it was not necessary to pre-approve expenditure for May.

End of year Financial Check

39. The end of year financial check was approved.

To consider financial support for Village Show

40. Following a request from the Village Show Committee for some financial support for this year's event, Cllr Robson proposed and Cllr Sinclair seconded the following resolution, with unanimous approval from all members.

Resolved: That the Council in accordance with its power under Section 137 and 139 of the Local Government Act 1972 should incur the following expenditure of £200, which in the opinion of the Council is in the interests of the area or its inhabitants and will benefit them in a manner commensurate with the expenditure

Action: Clerk to convey this decision to the Village Show Committee.

To agree Coronation Mug design and approve cost

41. A number of designs for Coronation Mugs were circulated to the members and upon the decision of the most popular design it was:

Resolved: Resolved: That the Council in accordance with its power under section 137 and 139 of the Local Government Act 1972, should incur the following expenditure, £1350 which in the opinion of the Council is in the interests of the area or its inhabitants and will benefit them in a manner commensurate with the expenditure, to purchase Coronation Mugs to distribute to all Christleton Primary School Children to celebrate the Coronation of King Charles the third.

Action: The Clerk to place an order at the cost agreed to purchase the required number of Coronation Mugs to distribute to the Primary School children.

Christleton Schools

Update from Christleton High School

42. There was nothing to report at this meeting

Update from Christleton Primary School

43. There was nothing to report at this meeting.

Monthly Inspection Report

Capesthorne Road Community Orchard

44. There were no issues to report at this meeting

Report on Orchard tree pruning

45. The first group of Field Maples have been coppiced at the Orchard, but the second group had nesting birds in situ, so it was agreed that this group will be coppiced in the Autumn

Planit Update

Planit Update

46. There was nothing to report at this meeting.

Action Items

PROW Update

47. CWAC have now appointed a consultant to investigate the applications lodged.

Action: Cllr Tonge will monitor this matter.

Update on Christleton Coronation Heritage Trail project

48. Cllr Robson circulated a mock-up of the Christleton Coronation Heritage Trail booklet which was very well received, the only amendment in the final version was different photographs of the village on the back of the cover.
49. Two estimates for printing the brochure were submitted and it was agreed to increase the number of brochures from 1000 to 1500 and an amended quotation for the increase printing cost would be sought, together with cost of distribution by publisher of the A41 magazine, who are now offering an independent local distribution service.
50. It was agreed that the printing contract should be awarded to Chelma Graphics and Cllr Robson would confirm the increased number of brochures required and additional cost prior to confirming order.
51. The Clerk confirmed that an award of £111 has being granted towards the printing costs of the brochures from Cllr Stuart Parker from his Kings Coronation Fund and the members expressed their thanks to Cllr Parker for this award.

To further discuss Climate Change Survey

52. The discussion took place on way the Council is reacting with mitigating the effect of climate change on the community. A number of initiatives were highlighted by some local residents on environmental and climate change issues.
53. Cllr Buckley informed the meeting that she is the Green Sustainability Champion at her work and has agreed to collate all the initiatives prior to the information being forwarded Environmental Countryside Stewardship Scheme team.

Notice Boards

54. Following a discussion, it was agreed that quotations should be sought for an additional Parish Council Notice Board to be installed at Little Heath Play Area and to replace the old notice board at the corner of Haslin Crescent that is now in a very poor state of repair.

Action: The clerk to investigate this matter.

Update on Neighbourhood Planning project

55. There was nothing to report at this meeting.

Information Correspondence

56. A full list of correspondence received as per attachment with the agenda was distributed to the Councillors prior to this meeting.

Information Only Items

Meeting closed at: 21.35 pm

Dates of the next meetings: Tuesday 02/05/2023 & Wednesday 17/05/2023 CPC 04/04/2023

APPENDIX 1 KING GEORGES FIELD TRUST PAYMENTS

PAYMENTS	£	Act
Rob Pierce	220.00	Open Spaces Act 1906
Groundforce Landscapes Ltd – Grass cutting of first field for March	120.00	Open Spaces Act 1906
Gt Boughton Parish Council – Monthly Play Area Inspection	24.00	Open Spaces Act 1906
INCOME		
BANK BALANCE 20 th March 2023	2006.51	

APPENDIX 2 FINANCE

ORGANISATION	£	Act
Sue Thwaite – Clerk Expenses – MARCH 2023	85.63	LGA 1972 – Sec 112
Mark Hodgkinson – Skip Hire for Allotments	305.02	Small Holding & Allotment Act 1908
Microsoft Office 365 monthly subscription (Sue Thwaite)	76.08	LGA 1972 – Sec 112
Display Boards UK (Sue Thwaite) – New display boards	172.80	LGA 1972 – Sec 112
WaterPlus Ltd – water charges for the Allotments	23.75	Small Holding & Allotment Act 1908
Rob Pierce – Groundworks March 2023	40.00	Open Spaces Act 1906
No Prior Approval Payments		
Sue Thwaite Clerk – Salary and add hours for March 2023	824.04	LGA 1972 – Sec 111
Derek Garner – Village Asst Pay & expenses March 2023	61.16	LGA 1972 – Sec 112
HMRC – PAYE & NICS for March 2023	258.34	LGA 1972 – Sec 2
Christleton Methodist Church – Room Hire April 2023	36.00	LGA 1972 – Sec 111
Andy Buckley – Drainage materials for the allotments	288.00	Small Holding & Allotment Act 1908
Bank Balances – @ 20/02/23		
H/I Account	125,425.61	
Current A/C	100.54	
Dredging A/C	14,104.80	