

MINUTES OF CHRISTLETON PARISH COUNCIL ORDINARY MEETING

INCORPORATING KING GEORGE'S TRUST

Held on Tuesday 3rd October 2023 at 7.30 pm.

Christleton Methodist Church

UNSIGNED

Present: Cllr Luke Henley (**Chairman**) John Beckitt, Elizabeth Inall, Andy Foxhall, Peter Tonge, Graham Ranger, Susan Robson & Janet Brown

In Attendance: Sue Thwaite (Clerk)

Apologies: CWAC Cllr Stuart Parker (Prior commitment) Cllr Lauren Buckley (family matters)

Absent: Cllr Kate Sinclair (no reason given)

Declaration of Disclosable Pecuniary Interests

1. Cllr Foxhall disclosed a personal interest in action item (f) Update on fishing at The Pit as he is known to the resident making the enquiry.

Minutes of the last Meeting

2. The Minutes of Ordinary Parish Council Meeting held on Tuesday 5th September 2023 were approved as a true and correct record.

Public Forum

3. There were no members of the public present.

Planning

Planning Applications List

4. A list of planning applications previously circulated to all councillors was considered, comments noted by the Clerk for submission to CWAC Planning Authority, all comments can be viewed on CWAC website.
5. Comments were submitted on following applications:
23/02728/FUL & 23/02758/RAA – Over development of the site and loss of a bungalow (these should not be considered as independent applications.)
A vote on this item was passed 6 for and 2 abstentions.
23/02845/CAT - All trees to be replaced within 1 year on a 2 for 1 basis.

Update from College of Law development

6. Local residents had reported that Bridgemere had written to let them know they are not building the office block.
7. Concerns were voiced about the potential loss of some Scotch Pine trees on the development site when properties were completed and ways of protecting the trees. A visit by the CWAC Senior Tree Officer is being arranged and Cllrs Foxhall & Tonge will meet with her.

Update from Beechmoor Liaison Group

8. Retirement Villages have produced a QS estimate of resurfacing the canal towpath, but the new development manager has rescinded their previous commitment to make a contribution.
9. A meeting between the Developer and Cllrs Tonge & Buckley is to be arranged to discuss the greening of the front of the development.

Update on Manor Bridge Ltd

10. CWAC have indicated that work on the review of the local plan will not start until 2024.

Traffic & Road Safety

Update on Traffic and drain issues.

11. The new speed limit warning signs for Plough Lane junction have been specified – there are no costs yet. We are waiting for the detailed spec and cost for the vehicle activated signs.

Speedwatch Update

12. A 31-page document outlining the new regulations for Speedwatch Groups had been received. This will now be shown to the previous Speedwatch volunteers to ascertain if they wish to continue under the new regulations.

Action: Cllr Ranger will action this item.

ISTFF Update/TDM Study

TDM feedback

13. The original award of the £4.5m S106 came with a rigorous Wide Area Travel Plan for the whole area around Saighton camp.

14. CWAC commissioned another piece of work with MOTT McDonald on how to spend the Saighton Camp S106 – this work has underwhelmingly recommended.

- improving cycling and pedestrian infrastructure
- school travel plans
- public transport improvements
- general marketing campaign

15. The High School headteacher has written to parents summarising his priorities.

- provide a painted footpath and coloured tarmac on Rowton Bridge Road
- provide a Truss bridge to widen access across the A41 Railway Bridge for pedestrian and cyclists.
- resurface the canal footpath from Rowton Bridge Road to Great Boughton
- rework the school entrance to improve safety.

16. Christleton, Huntington, Waverton, Littleton and Great Boughton Parish Councils are meeting to prioritise, as far as possible, a set of priorities for the whole area.

17. The Christleton input to this will be to support the Headteachers priorities and add.

- the availability of real time bus arrival data at bus stops
- review and amend certain bus routes.

Air Quality Update

18. The Parish Council is still waiting for CWAC to specify the instruments they would support for PM 2.5/NO2 continuous measurement.

KING GEORGE'S TRUST ITEMS

To approve expenditure for October 2023.

19. The expenditure set out in Appendix 1 was approved.

Play Area report for September.

20. There was nothing to report at this meeting.

Update of progress with LHPA project

21. Discussions took place on overall refurbishment scheme and on the Section 106 monies earmarked from the UOL development to be chased up with CWAC.
22. Once the meeting with residents who voiced concerns with the proposal has been held a review of the scheme will take place and the Group will start the funding applications.
23. A sign pointing drivers to the additional parking area on the grass verge on the pathway to the Sports Club will be investigated.

Action: Cllr Ranger to action this item.

Christleton Sports Club Lease

24. The 10-year rent review is due on the lease for Christleton Sports Club on 25th December 2023 and after discussion it was:

Resolved: to write to the Sports Club advising them that following the rent review there will be an increase of 10% making the annual rent of £2090 per annum until the next review in 5 years' time.

Resolved: This decision was proposed by Cllr Beckitt and seconded by Cllr Ranger with a vote of 6 for and two abstentions.

Action: The Clerk to write to the Sports Club informing them of the decision.

Allotments

To receive report form Allotment Group

25. There was nothing to report at this meeting.

Finance

To approve expenditure for October 2023

26. The expenditure set out in Appendix 2 was approved.

Quarterly Financial Check

27. The quarterly financial check was discussed and approved.

To approve amendment to cheque signing mandate

28. It was approved to add Cllr Andrew Foxahall to the cheque signing mandate for the bank accounts, following the removal of ex-councillor Damian Murphy following his resignation.

Action: The Clerk to forward the completed and signed mandate form to the bank to make the necessary amendments.

Christleton Schools

Update from Christleton High School

29. There was nothing to report at this meeting.

Update from Christleton Primary School

30. There was nothing to report at this meeting.

Monthly Inspection Report

Capesthorne Road Community Orchard

31. There were no issues highlighted this month.

Update on work to trees and shrubs

32. Works to reduce the size of shrubs on the Orchard has been discussed and agreed with the Groundworker.

33. Estimate for additional tree works at the Orchard will be queried regarding the extent of the works quoted for prior to acceptance.

Action: Cllr Tonge to action this item.

Planit

Planit Update

34. There was nothing to report at this meeting.

Action Items

PROW Update.

35. Cllr Tonge reported that we are still waiting to receive a report containing the decision on the applications.

To Update of Village telephone box plans

36. It was agreed to look investigate contractors in the Chester area to obtain a price for refurbishing the telephone box prior to a decision on its future use would be made.

Consider amendments to Village Assistant terms of employment/to agree wording for advert to replace Village Assistant.

37. Following the resignation of the current Village Assistant a discussion took place on amending the current conditions of employment and the works schedule the amendments were agreed by all members.

38. The wording for the advertisement for the position was agreed and this will be displayed on the notice boards, and other locations in the village, with an application deadline of 24th November 2023. It was also agreed to place an advertisement in the November edition of the A41 Magazine.

Action: The Clerk to action this item.

Update on Little Heath Road Maintenance Deed

39. The item was deferred to the next meeting.

Report on Neighbourhood Plan Briefing

40. The initial briefing session of 9 NP volunteers with was completed on 20th September 2023.

41. The group identified the following priorities for the Neighbourhood Plan – this was approved by the Parish Council.

Topic	No
Housing Mix	9
Green Space	8
Landscape	8
Trees & hedgerows	8
Local character	7
Biodiversity	7
Protected views	6
Design	6
Renewable energy/effcy	5
Ecology/wildlife	5

42. All attendees were prepared to commit to contributing to the NP and although the geographical distribution is acceptable it can be improved.
43. A further fact-finding session is arranged for October 30th at 1400hrs with a NP consultant.
44. The next meeting for the above group is planned for November 8th 1900 hrs.
45. Any new volunteers should register their interest with Sue Thwaite so that they can receive a briefing first - additional members are required to ensure balanced geographical representation across the entire village.
46. It has been suggested that we consider extending the boundary of the plan to include Littleton – Littleton Parish Council have been contacted with an invitation for one volunteer from Littleton to attend the next meeting. The Parish Council will assess the implications with Littleton following the November 8th meeting.

Update on fishing at The Pit enquiry

47. A request for a copy of the Register of Common Land has been forwarded to CWAC in the meantime a request will be sent to the resident to demonstrate if they have commoner's rights to fish at the Pit be forwarded to the Parish Council.

Update on footpath by The Pit

48. Contact has been made with CWAC Highways Officer who has agreed to visit this site to see what is required and produce a plan and recommend a contractor.

Notice Boards

49. Following a discussion on receipt of quotation to replace the notice board in Haslin Crescent it was:

Resolved: To accept the quotation to supply an English Oak glazed/lockable notice board at a cost of £1,779 + VAT with additional cost of £144.00 + VAT for hand carved Christleton Parish Council lettering for the header board.

Action: The Clerk to confirm acceptance of the order.

50. It was also agreed to contact the contractor for a price to remove and dispose of existing noticeboard and install the new board at the same location.

Action: The Clerk to obtain quotation.

80th Anniversary D-Day Normandy Landing

51. Parish Council would support any community proposals that maybe brought forward.

To delegate representative at Remembrance Day Service

52. The Chairman, Councillor Henley will represent the Parish Council at this event.

Information Correspondence

53. A full list of correspondence received as per attachment with the agenda was distributed to the Councillors prior to this meeting.

Information Only Items

54. One of the benches at The Pit has some broken slats a contractor will be contacted to repair the bench.

Dates of the next meeting: Tuesday 7th November 2023 CPC 03/10/2023

Meeting closed at 9.57 pm.

APPENDIX 1 KING GEORGES FIELD TRUST PAYMENTS

PAYMENTS	£	Act
Rob Pierce – Groundworks for August 2023	325.00	Open Spaces Act 1906
Groundforce Landscapes Ltd – Grass cutting of first field for April	120.00	Open Spaces Act 1906
Gt Boughton Parish Council – Monthly Play Area Inspection	24.00	Open Spaces Act 1906
Stewart Sim – KGF woodland mowing	90.00	Open Spaces Act 1906
INCOME		
BANK BALANCE @ DATE	4428.43	

APPENDIX 2 FINANCE

ORGANISATION	£	Act
Sue Thwaite – Clerk Expenses – September 2023	108.12	
Microsoft Office 365 monthly subscription (Sue Thwaite)	83.16	
Harrison Tree Services – Completion of tree works at CRCO	400.00	
CWAC – Recharge fee for May Election	197.00	
WaterPlus Ltd – Water charges for allotments	34.18	
Groundforce Landscape Ltd – Grass cutting on Legion Meadow & Birch Heath Common	1048.32	
Rob Pierce – Groundworks September 2023	395.00	
No Prior Approval Payments		
Sue Thwaite Clerk – Salary and add hours for September 2023	877.21	
Derek Garner – Village Asst Pay & expenses September 2023	245.17	
HMRC – PAYE & NICS for September 2023	326.70	
Chisleton Methodist Church – Rom Hire	72.00	
BANK BALANCE 20/09/2023 – H/I Account	165,115.07	
Current A/C	100.02	
Dredging A/C	16,193.25	